



## **Licensing and Appeals Committee**

Date: Monday, 20 January 2020

Time: 10.10 am (or at the rise of the Licensing Committee)

Venue: Council Antechamber, Level 2, Town Hall Extension

Everyone is welcome to attend this committee meeting.

### **Access to the Council Antechamber**

Public access to the Council Antechamber is on Level 2 of the Town Hall Extension, using the lift or stairs in the lobby of the Mount Street entrance to the Extension. That lobby can also be reached from the St. Peter's Square entrance and from Library Walk. **There is no public access from the Lloyd Street entrances of the Extension.**

## **Membership of the Licensing and Appeals Committee**

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**Councillors** - Ludford (Chair), Grimshaw (Deputy Chair), Andrews, Evans, Flanagan, Hassan, Hewitson, Hughes, Jeavons, T Judge, Lynch, Lyons, Madeleine Monaghan, Reid and Stone

## Agenda

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**1. Urgent Business**

To consider any items which the Chair has agreed to have submitted as urgent.

**2. Appeals**

To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.

**3. Interests**

To allow Members an opportunity to [a] declare any personal, prejudicial or disclosable pecuniary interests they might have in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears; [c] the existence and nature of party whipping arrangements in respect of any item to be considered at this meeting. Members with a personal interest should declare that at the start of the item under consideration. If Members also have a prejudicial or disclosable pecuniary interest they must withdraw from the meeting during the consideration of the item.

**4. Minutes**

To approve as a correct record the minutes of the meeting held on 2 December 2019.

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**5. Proposed new Private Hire Operator and Private Hire Driver Licence Conditions**

Report to follow.

## Information about the Committee

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The Licensing and Appeals Committee discharges the duties of the Council in relation to a range of licensing and registration functions.

In general, decisions are made by the Committee under powers delegated to it under the Council Constitution and will not require to be referred to the Council for approval. Meetings are controlled by the chair, who is responsible for seeing that the business on the agenda is dealt with properly.

The Committee has previously agreed detailed procedures for dealing with certain types of applications. The role of officers at meetings is to present reports and to give procedural or legal guidance to the Committee

Copies of the agenda are available beforehand from the reception area at the main entrance of the Town Hall in Albert Square. Some additional copies are available at the meeting from the Governance Support Officer.

The Council is concerned to ensure that its meetings are as open as possible and confidential business is kept to the strict minimum. When confidential items are involved these are considered at the end of the meeting at which point members of the public are asked to leave.

Smoking is not allowed in Council buildings.

Joanne Roney OBE  
Chief Executive  
Level 3, Town Hall Extension,  
Albert Square,  
Manchester, M60 2LA

## Further Information

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For help, advice and information about this meeting please contact the Committee Officer:

Ian Hinton-Smith  
Tel: 0161 234 3043  
Email: [i.hintonsmith@manchester.gov.uk](mailto:i.hintonsmith@manchester.gov.uk)

This agenda was issued on **Friday, 10 January 2020** by the Governance and Scrutiny Support Unit, Manchester City Council, Level 3, Town Hall Extension (Lloyd Street Elevation), Manchester M60 2LA

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## **Licensing and Appeals Committee**

### **Minutes of the meeting held on 2 December 2019**

**Present:** Councillor Ludford – In the Chair

**Councillors:** Grimshaw, Flanagan, Hughes, Jeavons, T Judge, Lynch, Lyons, Reid, Andrews, Madeleine Monaghan and Hewitson

**Apologies:** Councillors T Judge, Stone, Evans

#### **LAP/19/15                      Minutes**

##### **Decision**

To approve the Minutes of the meeting held on 3 June 2019 and 9 September 2019, as a correct record.

#### **LAP/19/16                      Taxi and Private Hire Licensing Quarterly Compliance Report – Quarter 1 2019/20**

The Committee considered the report of the Director of Planning, Building Control and Licensing to inform the Committee of the compliance work undertaken by the Licensing Unit for the period April – June 2019.

##### **Decision**

To note the report submitted.

#### **LAP/19/17                      Exclusion of Press and Public**

Officers considered that the following item contain confidential information as provided for in the Local Government Access to Information Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The Licensing and Appeals Committee Hearing Panel is recommended to agree the necessary resolutions excluding the public from the meeting during consideration of these items.

##### **Decision**

To exclude the public from the remainder of the meeting.

(Councillor Grimshaw chaired the meeting for the following item.)

#### **LAP/19/18                      Application relating to the renewal of a Hackney Carriage Vehicle Proprietor Licence HV0493**

The Committee considered an application for the renewal of hackney carriage vehicle proprietor licence HV0493. The proprietor of the licence had submitted the renewal application for the vehicle 12 days after the vehicle licence expired.

The applicant attended the hearing with his representative and addressed the Committee and answered questions.

The Committee also heard the submission of the licensing officer.

**Decision**

To allow the renewal of the Hackney Carriage Vehicle Proprietors Licence HV0493.